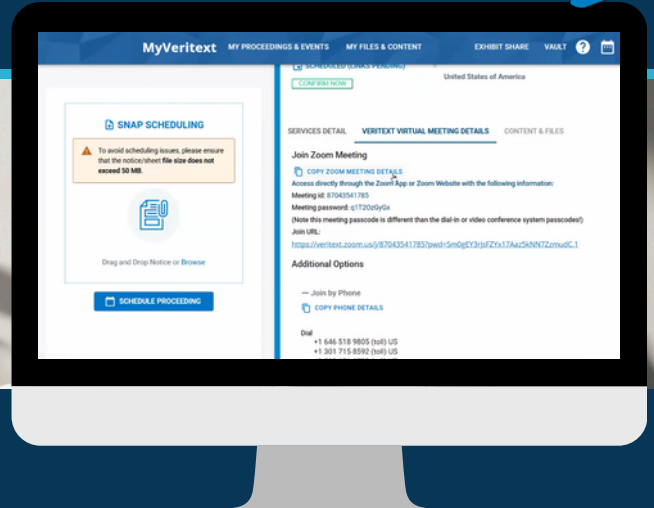


ACCESSING INSTANT MEETING LINKS ON MYVERITEXT



SHARE PROCEEDING LINKS IN 3 EASY STEPS!



Step 1 | Access Your Account

- **Log In** to your [MyVeritext Account](#).
- Navigate to the dashboard and click the **Schedule Proceeding** button.



Step 2 | Enter Deposition Details

- Click the **Fill out information** circle to begin the entry process.
- Complete all required fields regarding your deposition or proceeding (date, time, case name, etc.).
- Once all details are finalized, click the **Submit** button at the bottom of the page.



Step 3 | Retrieve the Link

- A **Confirmation** window will automatically pop up.
- Locate and click the tab labeled **Veritext Virtual Meeting Details**.
- Inside this tab, you will find your **Permalink**.

***Note:** This Permalink serves as the official Zoom link for your proceeding. It is static, meaning it **will not change** even if you later update the time or date of the deposition.